**Shenandoah Community School District**

**Minutes of the Regular Meeting of the Board of Directors – September 19, 2022**

**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Benne Rogers, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes.

**Mission Statement:**

The SCSD Mission Statement was read by Director Hiser.

**Welcome to Audience:**

President Fichter welcomed everyone to the meeting.

**Open Forum:**

President Fichter read the rules for speaking during the open forum. The was no public comment.

**Administrative Report:**

***Annual Report:*** Dr. Kerri Nelson shared the annual report for last year including enrollment count, free/reduced count, attendance, graduation rate, bullying and harassment, ACT scores and the Iowa Report Card. A future board work session will be scheduled to investigate these numbers further.

***Career Technical Education Program Update:*** Denise Green gave an update on the student housing project as well as IWCC and Tarkio Tech certification enrollments and IGNITE enrollment.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts, the payment of bills and fundraising, out of state travel and grant application requests. Personnel Requests: Contracts: Stephanie Cran, 10th Grade Sponsor – $787; Ashley Dumler, K8 Associate – $14.24/hr; Kimberly Gleason, K8 Associate Level II/III – $14.39/hr; Tarah Hailey, K8 Associate Level II/III - $14.39/hr; Kelley Lacey, Bus Driver - $39.15/rt, $15.42/hr; Joanna Robinson, K8 Associate Level II/III - $14.39/hr; Diana Roberts, Elementary Teacher for 2023-24 – BA Step 1; Alexsandra Sturm, HS Associate - $14.24/hr. Modifications (Associate Level I to Level II/III - $.15/hr increase): Mary Carlock, Brittany Comstock, Amber Fichter, Kathy Larson, Jordyn Lembrick, Tabitha Love, Shalee McCollom, Bill Novinger, Susan Opal, Jeanette Parsons, Shari Pitman, Autumn Richer, Cera Sams, Amber Taylor, Suzanne Tillman, Kristi Vance and Brandie Woodyard. Volunteer Coach: John Connell, MS Football. Terminations: Brieanne Pester, Associate and Natasha Pfeil, Associates for job abandonment. Motion to approve by Director Van Der Vliet, second by Director Rogers. Ayes- Rogers, Van Der Vliet, Wooten, Fichter. Nays – Hiser. Motion passes 4-1.

**Action Items:**

***Approve Agreement with Shenandoah Medical Center for Athletic Trainer Services:***

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

***Approve Agreement with Shenandoah Medical Center for Employee Wellness Program:***

Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

***Approve Weight Room Equipment Purchase with Push Pedal Pull:***

Bids were received from Push Pedal Pull for $36,602.52 and Body Basic Fitness Equipment for $38,807.01. Motion to approve the low bid with Push Pedal Pull for $36,602.52 by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

***Approve Correction to Work Study Hours in High School Course Handbook:***

Motion to approve correction to 60 hours is the equivalent of 1 credit by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

***Approve Closing the Larry Beecher NAHS Account and Moving Remaining Funds to the NAHS Account:***

Motion to approve by Director Hiser, second by Director Van Der Vliet. Motion carried unanimously.

***Approve Closing the Class of 2022 Account and Moving Remaining Funds to Class of 2023 Account:***

Motion to approve by Director Hiser, second by Director Van Der Vliet. Motion carried unanimously.

***Approve Combining the HS Drama and MS Drama Accounts:***

Motion to approve by Director Hiser, second by Director Wooten. Motion carried unanimously**.**

***Approve Service Agreements with Rasmussen Mechanical:***

Motion to approve agreements for the HS at $7,943, K8 at $4,986 and Administration Building at $989 by Director Wooten, second by Director Van Der Vliet. Motion carried unanimously.

***Approve Snow Removal Bid for 2022-23 with DLA Farms (low bid):***

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried 3-0 with Directors Hiser and Fichter abstaining.

***Approve Tysen Shaw, High School Technology Intern, for $10 per hour****:*

Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

**Discussion Items (possible action):**

***JK-8 Window Project*:** The board reviewed the design development budget report from CA Nelson which places the project at a total cost of $1,455,000. CA Nelson recommends using SystemWorks LLC as the commissioning agent for the project. Director Hiser made motion to use Resource Building Envelope Specialists as the commissioning agent. Motion died due to lack of a second. Director Rogers made a motion to go with SystemWorks LLC as the commissioning agent, second by Director Fichter. Ayes – Rogers, Van Der Vliet, Fichter. Nays – Hiser, Wooten. Motion passes 3-2.

**Informational Items:**

Next Regular Meeting – October 10, 2022 at 5:00 pm

**Adjournment:**

Motion by Director Rogers, second by Director Van Der Vliet to adjourn the meeting at 6:15 pm. Motion carried unanimously.

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Board Secretary Board President